



Community Service Project

Kennel Attendant Services

Job Description & Agreement

DETAILS OF ONGOING SERVICE PROJECT:

- Care of all animals at rescue including cats, dogs, and exotic animals
- Includes feeding and watering all animals
- Ensuring all kennels are cleaned continuously throughout the shift as needed
- Providing volunteers dogs for walks according to the volunteer's ability
- Cleaning of dishes, washing laundry, sweeping, mopping
- Keeping area neat and as close to sterile as possible
- Organizing donations which includes newspaper, towels, blankets and cleaning supplies
- Able to handle cats and dogs of all sizes and temperaments
- Manage time to ensure all tasks mentioned above are completed
- MUST BE Punctual
- Reliable, Hardworking & Trustworthy

COMMUNITY SERVICE WORK RULES AND REGULATIONS:

If any of the rules on this sheet are not followed, you will be asked to leave the work-site and no service hours will be awarded. Plus, you may get additional hours added as a consequence for your actions.

1. Appropriate dress is required when working. This means no sagging, no half-shirts, no short-shorts. Undergarments (underwear and bras) cannot be seen.
2. No sandals allowed.
3. Belts are required if pants are baggy.
4. No smoking or chewing of tobacco is allowed regardless of your age.
5. No weapons of any type are allowed to be in your possession.
6. No leaving the work area without permission.
7. No talking to outside friends during work. In addition you may not bring or allow any unauthorized persons to stay at the work site.
8. No cell phone calls unless there is an emergency.
9. No swearing or insubordination (talking back to supervisors, staff, interns, volunteers &/or public).
10. No demeaning comments to anyone are allowed.
11. SCAR &/or its staff are not responsible for transportation to and from your assignment / project.

TRAINING PROVIDED: SCAR will provide an orientation so participants may understand our mission and operations.

I have read the rules and agree to comply with them at each community service project.

I acknowledge by my signature below that I have been afforded the opportunity to review and sign and agree to this correspondence.

Intern Signature

Date

Print Name

Print Name: _____

Parent's Signature (if youth is under age 19)

Date: _____